

Southern Regional Health Authority

Compassion | Accountability | Respect | Efficiency
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The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position in the **ST. ELIZABETH HEALTH SERVICES**:

CLINIC ATTENDANT (MALE) BLACK RIVER HEALTH DISTRICT (NOT VACANT)

(Salary range \$990,843-\$1,177,801 per annum and any allowance (s) attached to the post)

Job Summary:

Under the direct supervision of the Public Health Nurse/Specialist Nurse/Staff Nurse the incumbent is primarily responsible for maintaining the cleanliness of the Health Centre.

Qualification and Experience:

- Completion of Primary Education
- At least 2 CSEC subjects would be a definite asset
- HEART Certification in Housekeeping/Public Area Hygiene Attendant would be an asset
- Minimum of 1 year experience in a similar capacity

Key Responsibilities includes:

- Sweeping, polishing and wiping of all floor spaces. Maintaining such in an acceptable condition during the day
- Cobwebbing of high areas
- Maintaining of the grounds in good condition.
- Cleaning and maintaining of bathrooms during clinic hours, ensuring that there is no overflow of waste on the floor on from the bins.
- Cleaning windows which are high reached.
- Cleaning shelves and cupboards once per month or as often as required.
- Washing of corridors and walkways as the need arises.
- Assisting with ushering of patients to various service delivery areas within the health facility.
- Assisting with maintaining order in the waiting areas.

- Assisting the Nurses or other nursing/medical personnel during clinics or as required.
- Ensuring that the health centre is opened on time and securely locked at the end of the day
- Disposing of garbage in a suitable and safe manner.
- Reporting any problems that may affect the smooth flow of work.

Specific Knowledge/Skills Required:

- Infection Control Policies and Procedures and Housekeeping procedures
- Patience and tolerance
- Ability to communicate effectively both in written and oral format
- Ability to respect patient confidentiality

Applications along with resume should be sent **no later than June 13, 2025** via email to:

The Senior Human Resource Officer

St. Elizabeth Health Department

1 Brigade Street

Black River, St. Elizabeth

E-Mail - jobssehd@gmail.com

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED